A meeting of the Beverly Sewer Board was held on November 13, 2025 and called to order at 6:42 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant, Donnie Pritt, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, Chief Water Operator Jeremy White, and Town Council Member Debbie Stalnaker.

Minutes October 9, 2025 minutes were emailed to all members prior to the meeting for their review. David Sturdivant made the motion to approve the minutes. Donnie Pritt seconded; Motion carried.AIF

Old Business

Rotor- Is back in and working.

New Business

Employee Stipend –Donnie Pritt made the motion to pay the part time employees $175.00. And $350.00 for the full time employees. David Sturdivant seconded; Motion carried.AIF.

Bore Mole Replacement- Not used for Sewer.

Safety Seminar- It was decided not to send any employees at this time.

Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month of October 2025, and a copy of the report is attached.

Leak Adjustments

Two leak adjustments were presented for sewer.
1.) Kristy Coffman
2.) Jacob Higgins

David Sturdivant made the motion to adjust the sewer portion. Donnie Pritt seconded; Motion carried.AIF

Financial Statements

Financial statements were reviewed.

Invoices

David Sturdivant motioned to approve the invoices to be paid. Donnie Pritt seconded; Motion carried.AIF

Updates and Information

Donnie Pritt made a motion to adjourn with David Sturdivant seconding, AIF. The meeting adjourned at 7:20 pm.

Andy Burns, Mayor/Chairperson

Mellanie Dilley, Utilities Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

OCTOBER 2025

Chief Operator Report

1. Monthly Samples
2. Pump #2 at lift station #3 had to be reset
3. Bar Screen on the Grit Chamber lost Power
4. Put the ends back on the Rotor
5. Hogan Crane set the Rotor back in
6. Nineteen loads of Sludge to Elkins (66,500gal. $2660.00)
7. Plant Maintenance and Up Keep