

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on September 11, 2025 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Donnie Pritt was absent. Visitors included Water Board members Kenny Weese, David Simmons, Chief Water Operator Jeremy White, and Town Clerk Anita Gilroy.

**Minutes** August 14, 2025 minutes were emailed to all members prior to the meeting for their review. David Sturdivant made the motion to approve the minutes. Mayor Burns seconded; Motion carried. AIF

## Old Business

**Rotor-** The rotor was pulled and sent away to be worked on.

## New Business

**Rural Water Membership Payment-**David Sturdivant made the motion to pay the membership fee. Mayor Burns seconded; Motion carried. AIF.

## Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month of August 2025 and a copy of the report is attached.

## Leak Adjustments

Four leak adjustments were presented for sewer.

- 1.) Carmel Cowger
- 2.) Chuck Harper
- 3.) Brooke Rutter
- 4.) Donald Jennings

David Sturdivant made the motion to adjust the sewer portion. Mayor Burns seconded; Motion carried. AIF

## Financial Statements

Financial statements were reviewed.

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## Invoices

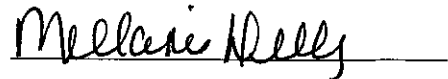
David Sturdivant motioned to approve the invoices to be paid with the invoice for USA Bluebook in the amount of \$693.86 to be paid out of the R&R account. Mayor Burns seconded; Motion carried.AIF

## Updates and Information

Mayor Burns made a motion to adjourn with David Sturdivant seconding, AIF. The meeting adjourned at 6:55 pm.



Andy Burns, Mayor/Chairperson



Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

AUGUST 2025

## Chief Operator Report

1. Problems with Lift Station #5
2. Hogan Crane pulled the Rotor out
3. D&G Machine picked up the Shaft for the Rotor
4. Flow Meter was tested
5. Eleven loads of Sludge hauled to Elkins (38000gal.  
\$1540.00)
6. PTO not engaging on the Sludge Truck
7. Plant Maintenance and Up Keep