

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on September 12, 2024 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members, David Sturdivant, Donnie Pritt and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, and Chief Water Operator Jeremy White. Jarrod Phillips was absent.

**Minutes** – The August 22, 2024 minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried. AIF.

## Old Business

There was no old business.

## New Business

**Pay Request for Sewer Project Draw-** Donnie Pritt made the motion to pay both the Federal and State that was requested for this draw. David Sturdivant seconded; motion carried.AIF

**License Renewal-** Donnie Pritt made the motion to automatically pay for the yearly Wastewater license renewal fee. David Sturdivant seconded; motion carried.AIF

**Sewer to Make Loan Payments on Property-** Donnie Pritt made the motion for Sewer to start making the monthly payments on the loan for the property with some months making a double payment to repay the Town for what they have paid towards the loan. David Sturdivant seconded ; motion carried .AIF

**Class for Trevor (Class II) -** David Sturdivant made the motion for Trevor to take the class. Donnie Pritt seconded; motion carried.AIF

**Valve Exerciser-** Donnie Pritt made the motion to pay half of the approximately \$ 6043.00. Water will pay the remaining half .David Sturdivant seconded; motion carried.AIF

**Electric Chisel-** David Sturdivant may the motion to pay half of the approximately \$405.00. Water will pay the remaining half. Donnie Pritt seconded; AIF

## Chief Operators Report-

Jarrold Phillips submitted his Chief Operator Report for the month of August 2024 and a copy of the report is attached.

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## Leak Adjustments

One leak adjustment was presented.

- 1.) Fred Riggleman

David Sturdivant made the motion to approve the leak adjustment. Donnie Pritt seconded; motion carried. AIF

## Financial Statements

Financial statements were reviewed.

## Invoices

David Sturdivant motioned to approve the invoices to be paid with the following invoice to be paid out of the R&R account. Dennis Sales & Service in the amount \$ 1,123.50 for 2 pressure check valves & assembly. Donnie Pritt seconded; motion carried. AIF

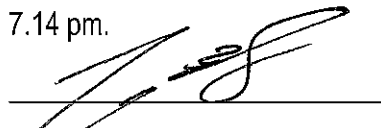
## Updates and Information

**Sewer Project**-Still working on Lift Stations. Everything else in the ground. All paving and concrete is completed. There is a bypass on Lift Station # 5. Will begin working on it next week 99% sure that the top will not have to be replaced. Everything that can be done on Lift Station # 1 as far as the electrical goes has been done. Still waiting on Mon Power to upgrade to III phase once that is done the pumps can be changed out. Lift Station # 3 is already tied in to the new line.

The next Progress meeting will be held October 10, 2024 at 1:00 pm.

## Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, AIF. The meeting adjourned at 7.14 pm.

  
Andy Burns, Mayor/Chairperson

  
Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

AUGUST 2024

## Chief Operator Report

1. Monthly Samples
2. Repaired Sewer Line on Railroad Street
3. Eight Loads of Sludge to Elkins (56,000gal. \$700.00)
4. Ordered parts for the Sewer Air Relief Valves
5. Sludge Truck to Johnie Sisolak
6. Ship date for Generator at plant 20-30 weeks
7. Pump in Contac Chamber burnt up
8. Plant Maintenance and Up Keep