

Sewer Board Meeting

A meeting of the Beverly Sewer Board was held on August 22, 2024 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members, David Sturdivant, Donnie Pritt, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, and Chief Water Operator Jeremy White.

Glenna Butcher- Mrs. Butcher asked to be put on the agenda but was unable to attend the meeting. She had asked for an adjustment on the sewer portion of her utility bill due to the fact that she had to water her yard due to the Sewer Project. Also wanted to know why they were not contacted about the Sewer Project going through their yard. Donnie Pritt made the motion for the Utility Clerk to send Mrs. Butcher a letter. David Sturdivant seconded; motion carried.AIF

Minutes – The July 11, 2024 minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried. AIF.

Old Business

Corrected Quote From MiTec for Utility Clerks Computer- Donnie Pritt made the motion to pay the additional cost of \$ 659.85. David Sturdivant seconded; motion carried.aif

New Business

Pay Request for Sewer Project Draw- Donnie Pritt made the motion to pay both the Federal and State that was requested for this draw. David Sturdivant seconded; motion carried.AIF

Engagement Letter for Tetrick & Bartlett To Do Our PSC Report For Year Ending June 2024- David Sturdivant made the motion to have Tetrick & Bartlett do our PSC reports. Donnie Pritt seconded: Motion carried.AIF.

Security Cameras- This was tabled until the next meeting. Want to see how they work at the Water Plant.

Replace Ladder- David Sturdivant made the motion to pay ½ of the cost to replace Mayor Burns 12' metal ladder that was destroyed when the dump truck ran over it. Donnie Pritt seconded; motion carried.AIF

Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month of July 2024 and a copy of the report is attached.

Leak Adjustments

Four leak adjustments were presented.

- 1.) Danielle Cassidy

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- 2.) Brenda Hutton
- 3.) Jessica Varner
- 4.) Jessica Howell

David Sturdivant made the motion to approve the leak adjustments. Donnie Pritt seconded; motion carried.AIF

Financial Statements

Financial statements were reviewed.

Invoices

David Sturdivant motioned to approve the invoices to be paid with the following invoices to be paid out of the R&R account. Extreme Endeavors \$14,000.00 for VFD'S & timer control, Core & Main in the amount of \$ 17,350.00 for Snake Camera, and J.F.Allen Company in the amount \$440.50 for sewer repairs on Livingston Ave. Donnie Pritt seconded; motion carried.AIF

Updates and Information

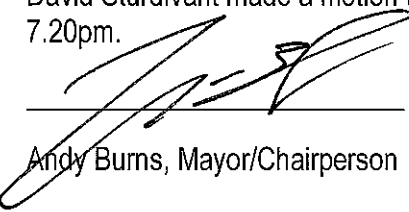
Sewer Project- 68.08% of the project has been completed. Working on asphalt, trench repairs, and driveways. All pump work needs to be done. Lift Station # 1 requires a lot of work. Still working on Mon Power for the III phase upgrade on Lift Station #1.

Should get one generator in October and the other generator in November.

The next Progress Meeting will be held September 12, 2024 at 1:00 pm.

Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, AIF. The meeting adjourned at 7.20pm.



Andy Burns, Mayor/Chairperson



Mellanie Dilley, Utilities Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

JULY 2024

Chief Operator Report

1. Monthly Samples
2. Sewer clogged on Datson Run (Elkins Jetted)
3. Threw breaker in #2 Lift Station
4. Elkins Jetted Sewer Line on Railroad Street
5. Trevor took Class 1 Exam
6. Pump went down in Contac Chamber
7. Four Loads of Sludge to Elkins (14000gal. \$350.00)
8. Plant Maintenance and Up Keep