

Sewer Board Meeting

A meeting of the Beverly Sewer Board was held on March 14, 2024 and called to order at 6:35 pm by Mayor/Chairman Andy Burns. Those present were Board Members, David Sturdivant, Donnie Pritt, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, and Chief Water Operator Jeremy White.

Minutes – The February 8, 2024 minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried. AIF.

Safety Committee Meeting- Emergency lights have been installed on our trucks.

Old Business

Rotors- The ends got picked up. The shaft was what was broken on the one end. They also removed the other end so the weld could be checked on it. Hopefully the VFD'S will be installed soon.

New Business

Pay Request for Sewer Project Draw- David Sturdivant made the motion to pay both the Federal and State that was requested for this draw. Donnie Pritt seconded; motion carried. AIF

MiTec Yearly Contract (Quote for New Computers) - The Utility Clerks computer is 10 years old the hard drive has been acting up. MiTec gave us a quote of \$1319.69 this price includes a Lenovo desktop, upgrade to my hard drive, and a ram upgrade. Donnie Pritt made the motion to pay \$659.85 which is half of the \$1319.69. David Sturdivant seconded; motion carried. AIF

Town Raising Rent – The town would like to raise the rent from \$ 200.00 a month to \$ 300.00 a month. They would also like for the payments to be paid quarterly instead of once a year. Donnie Pritt made the motion to raise the rent and make quarterly payments. David Sturdivant seconded; motion carried

Amend January Minutes – Donnie Pritt made the motion to amend the January minutes. David Sturdivant seconded; motion carried. AIF

2024 Hyundai HX40A- This mini excavator has a lot more digging power, bucket is a little larger. Will be easier to get into smaller spaces, and angles. We will have the trailer stocked with everything that will be needed for the job at hand. Will keep the backhoe to haul gravel. The cost of the Hyundai HX40A and the trailer is \$ 69,200.00. Donnie Pritt made the motion to pay half of the cost at \$ 34,600.00. David Sturdivant seconded; motion carried. AIF

Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month February 2024 and a copy of the report is attached.

Sewer Board Meeting

Leak Adjustments

Four leak adjustments were presented.

- 1.) Cynthia Eversole
- 2.) Deanna Howell
- 3.) Natasha Hulver
- 4.) SCH Burgess MHC

Donnie Pritt made the motion to approve all of the leak adjustments with exception being SCH Burgess MHP. David Sturdivant seconded; motion carried.AIF

Financial Statements

Financial statements were reviewed.

Invoices

David Sturdivant motioned to approve the invoices to be paid with the invoice for Hogan's Crane Service in the amount of \$1000.00 to be paid from the Reserve and Replacement Account. Donnie Pritt seconded; motion carried.AIF

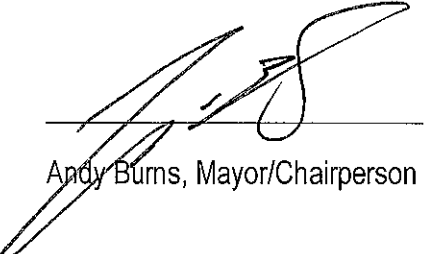
Updates and Information

Sewer Project-We had a progress meeting today If the weather holds up the work at Beverly Hills should be completed in a month. The bore crew is currently working on Water Street they are having a hard time due to all the rock. There are no issues with the engineer, contractor, the Town of Beverly, inspector, or DEP. The next progress meeting will be held at Town Hall on Thursday April, 11, 2024 at 1:00 pm.

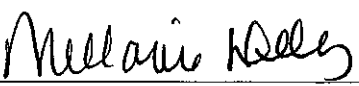
Modified NPDES Permit – Has been put on hold for now.

Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, AIF. The meeting adjourned at 7:30 pm.



Andy Burns, Mayor/Chairperson



Mellanie Dilley, Utilities Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

MARCH 2024

Chief Operator Report

1. Monthly Samples
2. Twelve loads of Sludge to Elkins (42000gal.\$1050.00)
3. Pulled Rotor out of the Ditch (3-4-24)
4. D&G Machine picked up the ends of the Rotor
5. Extreme Endeavors installed the VFD's
6. All Generators Running
7. Pump Pond at the Water Plant
8. Plant Maintenance and Up Keep