

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on February 8, 2024 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members, David Sturdivant, Donnie Pritt, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, Chief Water Operator Jeremy White, Eric Coberly with EL Robinson, Shane Whitehair with Region VII and Jeffrey Ranhart.

**Minutes** – The January 11, 2024 minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while Mayor Burns seconded; motion carried. AIF.

## Old Business

**Rotors-** Daman Superior LLC should be here Tuesday the 13<sup>th</sup> or Wednesday the 14<sup>th</sup> to pull the rotors repair them and put them back in.

## New Business

**Pay Request for Sewer Project Draw-** David Sturdivant made the motion to pay both the Federal and State that was requested for this draw. Donnie Pritt seconded; motion carried. AIF

**Sewer Project Line of Credit-** We were asked to get a line of credit in the amount of \$500,000.00. The USEDA Grant money is very slow in processing the first requisition. The line of credit would allow the Town of Beverly to make payments to a Sewer Project draw if the USEDA money does not come through in time. Region VII will call and let us know when we need to make a transfer. We only pay interest on the money that we transfer. Also once we get the funds from the USEAD we can transfer back to the line of credit. Donnie Pritt made the motion for Mayor Burns to get the line of credit. David Sturdivant seconded; motion carried. AIF

**VFDS-Extreme Endeavors-** When the rotors kick on they are running at full power. A VFD will let the rotors start at a slow start which will protect the shaft from breaking. With a VFD we can adjust the speed and timer of the rotor. The cost of the VFD is approximately \$14,000.00. Donnie Pritt made the motion to order the VFD. David Sturdivant seconded; motion carried. AIF

**Cintas Uniform Contract** – They provide the employee uniforms. The contract is up for another 5 years. Donnie Pritt made the motion to accept the new contract. David Sturdivant seconded; motion carried. AIF

## Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month January 2024 and a copy of the report is attached.

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## Leak Adjustments

Three leak adjustments were presented.

- 1.) Robin Wilson
- 2.) Lake Sipe
- 3.) David Trammell

David Sturdivant made the motion to approve all of the leak adjustments with exception being David Trammell who used minimum of 2000 gallons. Donnie Pritt seconded; motion carried.AIF

## Financial Statements

Financial statements were reviewed.

## Invoices

David Sturdivant motioned to approve the invoices to be paid with the invoice for Dennis Sales & Service, Inc in the amount of \$2329.00 to be paid from the Reserve and Replacement Account. Donnie Pritt seconded; motion carried.AIF

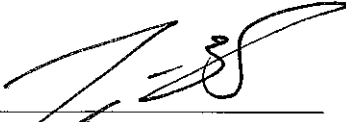
## Updates and Information

**Sewer Project**-We had a progress meeting today. Three weeks of work was lost in January due to the weather. The bore crew is on site, there is approximately 1355 ft. of directional bores. No issues with the engineer, contractor, or inspector. The next progress meeting will be held at Town Hall on Thursday March 14, 2024 at 1:00pm.

**Modified NPDES Permit** – Has been put on hold for now.

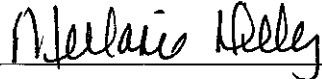
## Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, AIF. The meeting adjourned at 7:30 pm.



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Andy Burns, Mayor/Chairperson



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Mellanie Dilley, Utilities Clerk/Secretary

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February 8, 2024

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

JANUARY 2024

## Chief Operator Report

1. Monthly Samples
2. Change Floats in #2 Lift Station
3. Talked with Chad Powroznik (Rotor)
4. Eight loads of Sludge to Elkins (28000gal.\$700.00)
5. Called in Spill 1-9-24
6. Extreme Endeavors came by for timers & VFD
7. Capital Doors fixed Garage Door
8. All Generators Running
9. Plant Maintenance and Up Keep