

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on December 8, 2022 and called to order at 6:35 pm by Mayor/Chairman Andy Burns. Those present were Board Members, David Sturdivant, Donnie Pritt, Chief Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board members Kenny Weese, David Simmons, and Chief Water Operator Jonathan Swecker.

**Safety Committee Meeting-** Still a few things that need to be done at the plant.

**Minutes** – The November minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by David Sturdivant while Mayor Burns seconded; motion carried. AIF

## Old Business

## New Business

**One Time Employee Stipend-** Donnie Pritt made the motion to pay a onetime employee stipend of \$350.00 for full time employees and \$175.00 for part time employees. David Sturdivant seconded; motion carried. AIF

## Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month November 2022 and a copy of the report is attached.

## Leak Adjustments

Three leak adjustments was presented for Sewer.

- 1.) Patty Arbogast
- 2.) Diane Hoover
- 3.) Christine Bennett

Donnie Pritt made the motion to adjust the sewer portion. David Sturdivant seconded; motion carried.

## Financial Statements

Financial statements were reviewed.

## Invoices

David Sturdivant motioned to approve the invoices to be paid .Donnie Pritt seconded; motion carried. AIF

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## Updates and Information

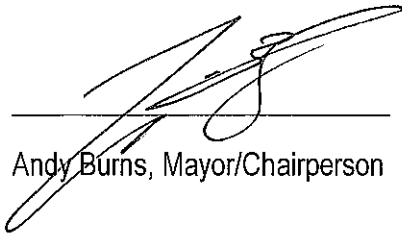
**Rate Increase-** We are still working with our attorney and the PSC.

**Sludge Truck/Vehicle** – Brakes need to be fixed.

**Sewer Project-** All of the necessary paperwork has been sent to the PSC. Should be able to go to bid in January or February.

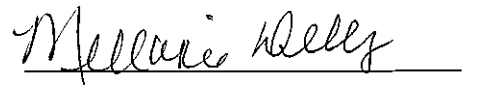
## Adjournment

Donnie Pritt made a motion to adjourn with David Sturdivant seconding, AIF. The meeting adjourned at 7:50 pm.



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Andy Burns, Mayor/Chairperson



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Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

NOVEMBER 2022

## Chief Operator Report

1. Monthly Samples
2. Puy Pump back in #1 Lift Station
3. #2 Lift Station throwing Breaker
4. Pump in #1 Lift Station sent back does not Run
5. 17 loads of Sludge to RS4 (34,000gal.)
6. 5 loads of Sludge to Weston (10,000gal. \$327.40)
7. Replaced Float in #2 Lift Station
8. New Sludge Truck wont fit in Garage
9. Met with Jimmy Johnson. Set dates for Classes next year. To be held at BFD 5-23-23 and 6-1-23
10. Plant Maintenance and Up Keep