

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on December 9, 2021 and called to order at 6:35 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant, Donnie Pritt, Chief Waste Water Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board Members David Simmons, Kenny Weese, Chief Water Operator Jon Swecker, Council Member Debbie Stalnaker and Eric Coberly with EL Robinson.

**Minutes** – The November minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried.AIF

**Safety Committee Meeting-** The committee was informed that all employees had participated in a virtual Safety seminar. We are working on some of the issues that we have.

## Old Business

**J.Pennington Refund Sewer Charges-** David Sturdivant made the motion to credit Mr .Pennington the sewer charges that were paid. Donnie Pritt seconded; motion carried. AIF

## New Business

**New PSC Rules for Leak Adjustments-** The new rules for leak adjustments were presented to the Sewer Board. The new rule is you must now give an adjustment on leaking commodes, dripping faucets, malfunctioning appliances ( such as a dishwasher),etc. In order to receive a leak adjustment the usage must be 200% of the customer's twelve month historical usage.

**Brushes for Bar Screen-** The price is approximately \$400.00.Donnie Pritt made the motion to purchase the brushes. David Sturdivant seconded; motion carried. AIF

**Employee Stipend-** David Sturdivant made the motion to give full time employees a onetime stipend of \$300.00 and a onetime stipend of \$150.00 for part time employees Donnie Pritt seconded; motion carried.AIF

## Chief Operators Report-

Jarrod Phillips submitted his Chief Operator Report for the month November 2021 and a copy of the report is attached.

## Leak Adjustments

No leak adjustments was presented for Sewer.

## Financial Statements

Financial statements were reviewed.

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## Invoices

David Sturdivant motioned to approve the invoices to be paid. Donnie Pritt seconded; motion carried. AIF

## Updates and Information

**Generators-** All were working this week.

**Phase I Sewer Project/ EL Robinson** – All permits have been submitted. Eric said that they had gotten comments from pretty much everyone. The Public Lands Corporation Permit which is a state stream permit has been approved. The Health Department Permit has also been approved. The Army Corp Permit said that we needed to a stream/ wetland lineation. We did a stream lineation and they were out there for a couple of weeks, two days one week and one day the next week. We knew that we were crossing about seven or eight streams and they found a couple more that could be classified as streams and a couple of areas that would be classified as wetlands. What we will do now is do another permit with the state which is a 401 certification. The other outstanding permit is Highways they finally got back with Eric. Eric emailed Kevin and asked him to send a sheet and the perceived problems and he will correct them, but Kevin insists on everyone having a meeting to figure out the problem. If we need to meet with Highways Eric will set up the meeting with Kevin, Fred, and Jamie. On the environmental side Shippo has everything they need.

**GIS Mapping-** Will begin the mapping once the project is finished.

**Safety Seminar-** All employees completed the online seminar.

## Adjournment

Donnie Pritt made a motion to adjourn with David Sturdivant seconding, AIF. The meeting adjourned at 8:05pm.

  
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Andy Burns, Mayor/Chairperson

  
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Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

NOVEMBER 2021

## Chief Operator Report

1. 34 loads of Sludge 1 load to Weston (2000gal. \$65.48)
2. Monthly Samples
3. Work on Permit
4. Pump back in #1 Lift Station
5. New tires on Sludge Truck
6. All Generators up and running
7. Bar Screen was down. Back up and running
8. Still no starter for #2 Lift Station (ordered 10-15-21)
9. Plant Maintenance and Up Keep