

Sewer Board Meeting

A meeting of the Beverly Sewer Board was held on November 11, 2021 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant, Donnie Pritt, Chief Waste Water Operator Jarrod Phillips, and Utility Clerk Mellanie Dilley. Visitors included Water Board Members David Simmons, Kenny Weese, and Chief Water Operator Jon Swecker.

Minutes – The October minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried.AIF

Old Business

Pump Lift Station # 1- Electrician re-wired the pump and it is working now.

Security Gate-Jarrold has not gotten a price as of yet. This gate would provide security to the plant and keep non employees from entering without permission.

New Business

Rear Tires For Sludge Truck- The rear tires on the Sludge Truck need to be replaced. The cost is \$413.39 per tire. David Sturdivant made the motion to purchase the tires .Donnie Pritt seconded; Motion carried.AIF

Safety Seminar- This seminar will cover, Confined Spaces, Excavation and Trenching, Hazard Communication, Driver Safety and Personal Protective Equipment. It will be mandatory for all employees to participate in the seminar. The date and time of the seminar is 12/7/2021 from 9:00 to 5:00.

H.Knicely Credit Late Penalty - Mr .Knicely made his utility payment through his Bank on 10/4/2021 to be paid and delivered to our office on 10/14/2021.On 10/21/2021 he was charged a penalty of \$2.70 on his sewer because we had not received payment at that time. Mr.Knicle called Citizens Bank and spoke to Amanda Mick about his check not getting to us in a timely fashion. Ms.Mick called me requesting that we credit Mr.Knicley the penalties on his account. The check was in Charleston, WV on 10/21/2021 we received the check on 10/22/2021.David Sturdivant made the motion to credit the sewer penalty of \$ 2.70. Donnie Pritt seconded; motion carried.AIF

J.Pennington Refund Sewer Charges- Was tabled until the next meeting.

Chief Operators Report-

Jarrold Phillips submitted his Chief Operator Report for the month October 2021 and a copy of the report is attached.

Leak Adjustments

One leak adjustment was presented for Sewer.

- 1.) E.Hansen

David Sturdivant made the motion to adjust the sewer portion. Donnie Pritt seconded; motion carried.AIF

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Financial Statements

Financial statements were reviewed.

Invoices

David Sturdivant motioned to approve the invoices to be paid and to transfer \$2223.00 from CD# 327283 Renewal and Replacement, into the Beverly Sewer Department checking account # 0023140. This will be used to pay invoice # 0129442-IN dated 11/5/2021 from Precision Pump and Valve Service. Donnie Pritt seconded; AIF

Updates and Information

Generators- All were working this week.

Phase I Sewer Project/ EL Robinson – No update was given at this time.

GIS Mapping- Will begin the mapping once the project is finished.

Hamrick Sewer Line Riggleman Addition- Line has been installed.

Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, AIF. The meeting adjourned at 8:25pm.



Andy Burns, Mayor/Chairperson



Mellanie Dilley, Utilities Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

OCTOBER 2021

Chief Operator Report

1. 10 loads of Sludge to RS4 (20,000gal.)
2. Monthly Samples
3. Precision Pump picked up pump for #1 lift station.
(10-12-21)
4. Work on Permit
5. Ordered Starter for #3 lift station. (10-15-21)
6. Sewer Tap in Riggleman Addition.
7. Repaired the Windshield on the Sludge Truck.
8. Got new Light Bulb for the Parking Lot. (warranty)
9. All Generators are up and running.
10. Plant Maintenance and Up Keep