

Sewer Board Meeting

A meeting of the Beverly Sewer Board was held on February 11, 2021 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant, Donnie Pritt, Chief Waste Water Operator Jarrod Phillips and Town Clerk Robin Wilson. Visitors included Water Board Members David Simmons, Kenny Weese, Chief Water Plant Operator Cory Weese, Council Member Debbie Stalnaker, Sewer Operator Matt Metz, Maintenance Worker Bill Knapp and sewer customer George Studer.

Minutes – The minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; motion carried. AIF

Visitors - Mr. Studer is requesting reimbursement for the cost of \$429.30 when his service line was plugged and he hired The Outhouse to use a camera to try to locate the blockage.

Old Business

George Studer Reimburse Charge for Camera – Mr. Studer described his problem and the steps he took to resolve them. Bill Knapp & Matt Metz relayed the three times they were on scene and there was not a blockage in the main line. They did find a blockage on his service line by accessing a clean out on his service line and cleaned it out for him. Donnie Pritt motioned not to reimburse due to the blockage being on Mr. Studer's service line. David Sturdivant 2nd. Motion carried. All in favor.

EL Robinson Update - We will have a meeting with EL Robinson on Monday at 11 am to finalize Phase I and possibly talking about Phase II. The archeological study still has to be done at a minimum of \$25,000, and that's if they don't find anything. They think they found funding for it. There will be more on this at Monday's meeting.

Chairs for Around Table - Donnie Pritt motioned to purchase 5 chairs for the sewer plant table at \$76.99 each, total of \$384.95. David Sturdivant seconded. Motion carried. All in favor.

New Business

Covid Sick Leave: The Family First Coronavirus Response Act expired 12/31/2020. The County voted to extend their employee benefits up to 80 hours. Council approved to provide employee benefits up to 80 hours personal leave effective 01/01/2021. Donnie Pritt made a motion to extend the hours for Sewer Employees for the duration of 2021. David Sturdivant seconded. Motion carried. AIF

Enclose Pole Building – The left side of the 3-stall pole building at the sewer plant is where the police cruiser will be parked, the sludge truck parks there, and other equipment is kept. By enclosing this section, the maintenance crew could work on vehicles and equipment inside, out of the elements, and the police cruiser can be in an enclosed building. Town Council has voted to pay 1/3 the quote of \$7000.00 (provided by Jeff Chenoweth) which is \$2333.33 for each. This does not include a concrete floor. Donnie Pritt motioned for the sewer department to cover 1/3 and have Maintenance Worker Jeff Chenoweth enclose the left side of the pole building. David Sturdivant seconded; motion carried. AIF

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Chief Operator Report

Jarrod Phillips submitted his Chief Operator Report for the month of January 2021. The report is attached.

Leak Adjustments

- 1.) T. Toler Donnie Pritt motioned to approve, David Sturdivant Seconded, AIF
- 2.) M. Robinson David Sturdivant motions to approve, Donnie Pritt seconded, AIF

Financial Statements

Financial statements were reviewed.

Invoices

David Sturdivant motioned to approve the invoices to be paid. Donnie Pritt seconded; motion carried. AIF

Updates and Information

Generators - #5 is still down and don't want to put anything else into it at this time as it's in Phase I of project to be repaired/replaced – Needs new plug to operate if power goes out. Quote of \$1240 from Mountaineer Generator for new plug hooked up to generator to repair. Members wanted to ask EL Robinson their thoughts at the meeting on Monday, but after discussion, Donnie Pritt motioned to get this repaired in case of an emergency. David Sturdivant 2nd, motion carried. AIF

Phase I Sewer Project – EL Robinson scheduled to go over everything in Phase 1 on Monday

GIS Mapping – Still working on the mapping


Lighted Exit Signs – All buildings are in need of exit signs over the doors, prices will be obtained

Adjournment

Donnie Pritt made a motion to adjourn with David Sturdivant seconding, AIF. The meeting adjourned at 9:05 pm.



Andy Burns, Mayor/Chairperson



Robin Wilson, Town Clerk
Mellanie Dille, Utilities Clerk

BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

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5 Walnut Street

BEVERLY, WV 26253

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January 2021

Chief Operator Report

1. Hauled twelve loads of Sludge to Weston.
(24,000gal. \$785.76)
2. Monthly Samples
3. Generator #5 still down.
4. Changed oil in all trash pumps.
5. Clean up from high water.
6. Wash out on 1/26/21. Called spill in Ref.# 42-
12212
7. Plant Maintenance and up keep.