

# Water Board Meeting

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A meeting of the Beverly Water Board was held on December 10, 2020 and called to order at 6:30 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Simmons, Kenny Weese, Chief Water Plant Operator Cory Weese and Utility Clerk Mellanie Dilley. Visitors included Sewer Board Members David Sturdivant and Chief Waste Water Operator Jarrod Phillips.

**Minutes** – The minutes were emailed to the members prior to the meeting for their review. The minutes were motioned to be approved by Kenny Weese while David Simmons seconded and the motion carried.AIF.

**Safety Committee Meeting-** This was the second meeting of the Safety Committee. Each site has been inspected and all safety issues have been noted. We need to do a priority list of the issues that need to be taken care of now. Such as non- slip tread on the stairs at the Water Plant, first aid kits and exit signs. Start working on a list of the more substantial repairs and try to budget them in the next quarter.

## Old Business

**Winter Jackets-** Kenny Weese made a motion for the employees to go to Tractor Supply pick out a Carhartt jacket that they like try it on and then we will order them. Once they come in we will take them to Seneca Designs to have them embroidered with Town of Beverly, Utilities Department. David Simmons seconded; motioned passed.AIF

## New Business

**R Lanham OIT Hours Approval-** R Lanham OIT hours for November were approved and signed off by Kenny Weese and David Simmons.

**Employees Stipend-**Kenny Weese made a motion to give full time employees a stipend of \$200.00 and part time employees a stipend of \$100.00.David Simmons seconded; motion carried.AIF

## Chief Operator Report

Cory Weese submitted his Chief Operator report for November 2020 and a copy of the report is attached.

## Accountability

Rate 1 = 7.98%

Rate 2 = 3.01 (booster/line ext)

## Leak Adjustments

No leak adjustments were presented for water.

## Financial Statements

Financial statements were reviewed.

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## Invoices

Kenny Weese motioned to approve the invoices to be paid. David Simmons seconded; motion carried AIF

## Updates and Information

**Tank Inspections**-Pittsburgh Tank will inspect the tanks on December 11, 2020

**Table for Water Plant**- Has been ordered.

**New Computer**- Is in just waiting on Microsoft Office to come in.

**Sale of Bulk Water**- Nothing new at this time.

**Valve Exerciser**- Cory is to get prices before the next meeting.

**GIS Mapping**- Bill, Stacey and Jeremy have been working on the mapping.

**PT Employees Uniforms**- The uniforms were ordered on 12/10/2020

**Duct Work Covering**- Shelving is in.

**Office Renovations**- Still waiting for Talbot Glass to get us a quote on the window.

**Phil Butcher-Water Line**- Nothing new at this time.

## Adjournment

Kenny Weese motioned to adjourn with David Simmons seconding. All in favor. The meeting adjourned at 8.45 pm.



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Andy Burns, Mayor/Chairperson



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Mellanie Dilley, Utilities Clerk/Secretary



**Town of Beverly Water Plant**

**86 Livingston Avenue, Beverly, West Virginia**

**Phone / Fax: 304-636-5378**

## **Monthly Report December 2020**

1. Monthly sampling
2. Continued monitoring water
3. Table got delivered
4. HACH came and calibrated all probes on source water panel
5. Tank Inspections
6. All eligible field employees are signed up as OIT for WD license