

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on July 16, 2020 and called to order at 6:40 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Sturdivant and Donnie Pritt, Chief Waste Water Operator Jarrod Phillips and Utility Clerk Mellanie Dilley. Visitors included Water Board Members David Simmons, Kenny Weese and Chief Water Plant Operator Cory Weese, Council member Debbie Stalnaker and employee Allan Hawkins.

**Minutes** – The minutes were emailed to all members prior to the meeting for their review. The minutes were motioned to be approved by Donnie Pritt while David Sturdivant seconded; AIF motion carried.

## Old Business

**EL Robinson Update** – Andy spoke with EL Robinson concerning the figure of \$12,000,000.00. This figure contains all costs and fees. We may need to downsize a little due to funding. This could be a burden to our customers. We will be meeting with EL Robinson next week to discuss our options.

**OIT Approval** – M Metz OIT hours for June 2020 were approved and signed off by David Sturdivant and Donnie Pritt.

**Open Bids on Generator**- The sealed bids on the Generator were opened, with Junior Lewis having the highest bid of \$231.00 followed by Joe Kyle with a bid of \$152.00. Donnie Pritt motioned to accept the highest bid. David Sturdivant seconded; motion carried. AIF

**Sludge Truck**- Jarrod called Newlons about working on the A/C in the sludge truck. They will not work on a Kenworth. Elkins Trucking will charge \$1000.00. Jarrod is to get in touch with Justin Godwin to get a quote to see what he would charge to fix the A/C.

## New Business

**Xylem Credit App**- Donnie Pritt made a motion to submit the application to set up an account. David Sturdivant seconded; motion carried. AIF

**# 2 Generator** – Jarrod has ordered the part to repair the generator.

**Outside Lights**- There are 7 dusk to dawn lights 6 of them are out. Jarrod is to order new LED bulbs. Once the bulbs are here we will contact Elkins Fire Dept. to see if they will let us use their bucket truck to install the new lights.

**Mountaineer Generator Contract**- The contract amount for 8 generators is \$2,500.00 this includes oil, oil filters, fuel filters if applicable, coolant filter if applicable. This amount does not cover air filters, battery replacement, or mechanical repairs. This will be tabled until a later date.

**Kabota-Repair/Replace**- To repair the Kabota the cost would be approximately \$2400.00. If we were to purchase a new one (with trade in) the cost would be \$23,700.00 (without a trade in) the cost would be \$28,000.00. Donnie Pritt made a motion to repair the Kabota. David Sturdivant seconded; motion carried. AIF

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## Chief Operator Report

Jarrod Phillips submitted his Chief Operator Report for June 2020. A copy is attached to the minutes.

## Leak Adjustments

Two leak adjustments were presented by sewer customers.

- 1.)A. Delauder-sewer
- 2.)L .Harman-sewer

Donnie Pritt made a motion to adjust the sewer .David Sturdivant seconded; motion carried AIF

## Financial Statements

Financial statements were reviewed.

## Invoices

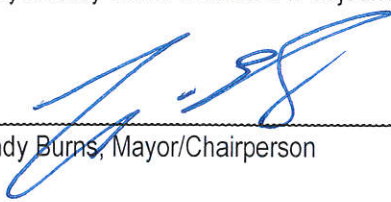
Donnie Pritt motioned to pay the invoices submitted to be paid in July David Sturdivant seconded; motion carried.AIF

## Updates and Information

Smoke testing violations list- Nothing new to report at this time.  
R & R Funds have been transferred.

## Adjournment

Mayor Andy Burns motioned to adjourn with Donnie Pritt seconding, all in favor. The meeting adjourned at 9:45 pm.

  
Andy Burns, Mayor/Chairperson

  
Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

FAX 304 637 2104

June 2020

## Chief Operator Report

1. Monthly Samples
2. Installed Baskets in all Lift Stations
3. Sewer tap for Tom Warner
4. Keep checking on the Fields
5. 16 loads of Sludge to Weston (32,000gal. \$1047.68)
6. Replaced Breaker at #5 Lift Station
7. Took Kubota to Buckhannon to have serviced & repaired
8. Pulled Pump at #1 Lift Station clogged (preventive maintenance)
9. Create Calendar for the Preventive Maintenance crew
10. Plant Maintenance and Up Keep