

# Sewer Board Meeting

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A meeting of the Beverly Sewer Board was held on April 9, 2020 and called to order at 6:40 pm by Chairman Andy Burns. Those present were Board Member David Sturdivant and Donnie Pritt, Chief Waste Water Operator Jarrod Phillips and Utility Clerk Mellanie Dilley. Visitors included Water Board Members David Simmons, Kenny Weese and Chief Water Plant Operator Cory Weese, and Council Member Debbie Stalnaker.

**Minutes** – The minutes were emailed to all members to review prior to the meeting. After a correction on page 1 changing wording from Bennett to Dilley, Donnie Pritt motioned to accept the minutes. David Sturdivant seconded; motion carried.

## Old Business

**EL Robinson Update** – No new updates.

**Rate Increase** – We are still waiting for Mary Hutson to submit an evaluation on financials. We will need to contact her for an update on this.

**OIT Approval** – M Metz OIT hours for March 2020 were tabled until the May meeting.

## New Business

**Class I Wastewater Class**-The class that Matt was to take has been cancelled. Jarrod has pre-registered him for a class August 24<sup>th</sup> -28<sup>th</sup> in Buckhannon.

**DO & PH meter**-Jarrods DO & PH meter quit working .He has been using one that was borrowed from Rural Water. Donnie Pritt made a motion to have Jarrod order the new meter at the price of \$2192.00 .David Sturdivant seconded; motion carried.

**Pumps Lift Station # 5**-We are at least three weeks away from having the parts to repair Lift Station # 5. Both pumps need to be repaired. David Sturdivant made a motion to have both pumps repaired. Donnie Pritt seconded; motion carried.

**Part time employee-preventive maintenance**- A part time employee will be hired to do the mowing and weed-eating. This will allow Allan to do preventive maintenance on the lift stations, line flushing, and exercising the valves. A time line will be set to make sure that these things are done.

second sewer line comes through no new tap fee will be required.

## Chief Operator Report

Jarrod Phillips submitted his Chief Operator Report for March 2020. A copy is attached to the minutes.

The smoke tests have decided to be held off until weather changes.

## Leak Adjustments

The leak adjustment presented for March

- 1.) K. White- David Sturdivant motioned to approve with Donnie Pritt seconding, motion carried.

## Financial Statements

Financial statements were reviewed.

## Invoices

David Sturdivant motioned to pay the invoices submitted to be paid in April, Donnie Pritt seconded, motion carried.

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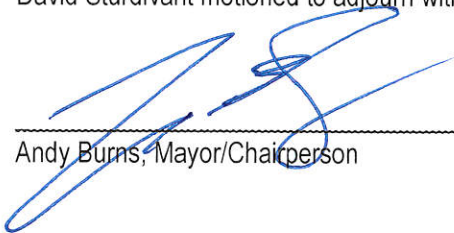
## Updates and Information

The tool box for the sludge truck still has not been installed.

David Sturdivant stated the Chlorine/Chemical Alarm(s) has been taken out from the water plant and is ready to be moved to the sewer plant.

## Adjournment

David Sturdivant motioned to adjourn with Donnie Pritt seconding, all in favor. The meeting adjourned at 8:45 pm.



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Andy Burns, Mayor/Chairperson



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Mellanie Dilley, Utilities Clerk/Secretary

# BEVERLY UTILITIES DEPARTMENT

Waste Water Treatment Plant

304-636-7815

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

FAX 304 637 2104

March 2020

## Chief Operator Report

1. Pulled and cleaned out pump at #1 lift station
2. Monthly Samples
3. Put in Sewer Tap at Bobby Snelson's development
4. Sludge truck serviced
5. Hauled 32 loads of Sludge to Weston (64,000gal. \$2095.36)
6. Met with Cory and filed the Tier II Report
7. #5 Lift Station both pumps down at the same time. Limping along on one pump. The other one was sent to Precision Pump.
8. Dipped #5 and #1 Lift Stations
9. Started mowing grass
10. Plant Maintenance and Up Keep