

Water Board Meeting

A meeting of the Beverly Water Board was held on March 12, 2020 and called to order at 6:32 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Simmons and Kenny Weese, Chief Water Plant Operator Cory Weese and Town Clerk/Secretary Robin Wilson. Visitors included Sewer Board Members David Sturdivant and Donnie Pritt, Waste Water Operator Jarrod Phillips, Utility Clerk Mellanie ~~Bennett~~ ^{Billy}, and Council Member Debbie ~~Bennett~~ ^{Stalnak}.

Minutes – The minutes were emailed to the members prior to the meeting for their review. The minutes were motioned to approve by Kenny Weese while David Simmons seconded and the motion carried.

Old Business

Rate Increase – We have been back & forth with Rob Chenoweth (our attorney), Tetrick & Bartlett on the Rule 42, etc. Packets were provided to the board members to show them everything that has been done, what needs to be done, explanation on the Senate Bill 234 which passed in 2015, the PSC Rule on the regulation of the Senate Bill 234, etc. The Cash Working Capital Reserve fund needs to be funded which is 12.5% of revenue per year. Once it's funded fully, it has to stop, but if you pull funds out, then you have to deposit back in to get it built back up again. The PSC is looking at how this needs to be built into tariffs instead of just a one-time rate increase that ceases once the CWCR is met. Our rate increase won't have a decreasing amount built in as we have not had this account funded in the 5 years it's been required. A separate account has to be set up for this and a report has to be filed each year on revenue & expense totals.

New Business

3" Meter at Booster Station – The meter at the booster station is showing that it made more water than was actually sold. The meter head is bad and needs replaced. Cory got a quote for a Neptune of \$1780, which is there now. He mentioned a new hydro sonic coming out in June that will be a little higher in cost, approximately (\$2000 or more) but it has no moving parts and are super accurate. Kenny Weese motioned to replace the 3" with the Neptune to get it fixed now so the accountability would be accurate. David Simmons seconded. Motion carried.

Charleston Expo – March 25th – Cory and Heather would like to attend, if it's not canceled. No cost other than part time coverage. Kenny Weese motioned they could use POV and get mileage paid back.

Training Class – April 7 & 8, 2020 – Per Cory, this class has been cancelled.

Valley Steel – Counter Top – Dave Sturdivant got a price from Valley Steel to make a 10-foot section of stainless-steel countertop for \$302. It will cover the wall where it is now. They will cut the hole for the sink. ¾" plywood is needed to sit on top of the cabinets to bolt it to. Total cost for cabinets, sink, spigot, countertop should be right about \$1000. There is approximately \$1800 left in the original budget to date and the next item needs to be the door sealed in. At that time, we need to check the budget again before finishing the floor. That will be around 300 sq. ft.

Water Distribution Manual – This is a study guide for online and you can get hours for completing the course. We already have the Water Treatment Volume I & Vol II. David ~~Sturdivant~~ ^{Simmons} motioned to purchase the training guide with Kenny Weese seconding. Motion carried.

4" High Max Couplers - The mayor stressed that these items need to be in stock. There was a main line water break on a Saturday and 2 couplers had to be borrowed from Midland to complete the repairs. We now have to give those back, but we need to have at least 2 in stock for our own use. These cost \$230 each. We also need to complete an inventory ASAP to see what we have in stock and what we need. Kenny Weese motioned to replace and restock the couplers with David Simmons seconding. Motion carried.

Chief Operator Reports

Cory Weese submitted his Chief Operator report and a copy of the report is attached.

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Cory relayed the 2" hydrant blowoffs look just like a hydrant, sits above the ground and cost approximately \$745.

Cory received an email from the State on another grant he is applying for in the amount of \$49,000 for equipment. Benchtop turbid meter, probe & buoy (800lb) for Files Creek that may need to get permission from DNR/DEP; Software hooked to the probe and the computer and transmits to the phones relaying dirty water; May have to purchase a \$400 chlorometer that allows monitoring anywhere in the system that will transmit back to the computer and record everything; SA1000 is a handheld device that will measure 4 different things at one time from anywhere in the system. Terri from HACH is building software specific for Beverly's water plant. She isn't sending any equipment until the software is built. Then there will be one invoice for everything. This will not only benefit Beverly for early detection on containment, but it will benefit Elkins for early detection to bypass, as they have a 30-day supply.

Accountability

Rate 1 = 3.67% loss

Rate 2 = -3.83% gain (booster/line Ext)
Possible bad meter head

According to the Operations Summary Report, there was more water sold on the line extension than there was water actually recorded going through the meter at the booster station. This could mean the meter head is bad. Cory gave the quote on the new meter prior.

Leak Adjustments

One leak adjustment was presented by a water only customer:

- 1.) P Nelan – Mr. Nelan replaced 200' of private service line to repair a leak on his property. David Simmons motioned to grant the leak adjustment. Kenny Weese seconded. Motion carried.

Dave Simmons mentioned he was notified of a high water reading and given a packet with directions to drop a tablet in the back of his toilet tank. He couldn't tell because it was so subtle, but the tablet colored the water and let him know it was leaking through. He thought this would be a nice gesture to offer to customers, instead of telling them to use food coloring. Mellanie would call Huttonsville and see where they got them from.

Financial Statements

Financial statements were reviewed. The \$10,000 plant addition upgrades that was approved to be used from the CD was moved into the checking account on to assist with the checking balance. All interior purchases being made have been paid directly from the checking account which was bringing the balance down slowly.

Invoices

Kenny Weese motioned to approve the invoices to be paid in March. David Simmons seconded and it carried.

Updates and Information

There is a breakdown on the running cost to date for the inside of the addition. There are a few things left to do, such as sink area where chemical testing is done, flooring in old section, old doorway blocked up where old stairwell was, stairwell removed and dismantled, hauled away, etc.

Adjournment

David Simmons motioned to adjourn with Kenny Weese seconding. All in favor. The meeting adjourned at 8:30 pm.


Andy Burns, Mayor/Chairperson


Robin Wilson, Clerk/Secretary



Town of Beverly Water Plant

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Monthly Report March 2020

1. Changed oil in high service pumps
2. Drained and cleaned out plate settlers
3. Received some of the grant equipment
4. Phone conference with HACH for software build (grant)
5. Ordered new 4" meter for booster station
6. Monthly sampling