

BEVERLY UTILITIES DEPARTMENT  
5 Walnut Ave  
BEVERLY WV 26253

PHONE 636-5360  
FAX 637-2104  
MON – FRI 8 to 4

**APPLICATION FOR SERVICE**

Date \_\_\_\_\_

( ) Water & Sewer    ( ) Water only    ( ) Sewer only  
( ) New Customer    ( ) Previous Customer, if so when/where \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Property Location \_\_\_\_\_

( ) Rent    ( ) Own    Other \_\_\_\_\_

Email Address: \_\_\_\_\_

If renting, Property Owners Name: \_\_\_\_\_ Phone \_\_\_\_\_

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**Type of Service**

( ) Residential with # in household \_\_\_\_\_

**Required Deposit**

( ) Water and Sewer service \$100.00

( ) Water Service only \$50.00

( ) Sewer service only \$50.00

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Applicants Place of Employment \_\_\_\_\_ work phone \_\_\_\_\_

Spouse/Other Name & Place of Employment \_\_\_\_\_

I hereby authorize service to be established in my name at the above property location and agree to pay for service until discontinued at my request. I understand that this application is accepted to the availability of service at this location.

Customer Signature \_\_\_\_\_ SS# \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Race (Mark one or more)

White \_\_\_\_\_ Black or African American \_\_\_\_\_ American Indian/Alaska Native \_\_\_\_\_ Asian \_\_\_\_\_

Native Hawaiian or Other Pacific Islander \_\_\_\_\_

Ethnicity: Hispanic or Latino \_\_\_\_\_ Not Hispanic or Latino \_\_\_\_\_

Meters are read each month around the 18<sup>th</sup> through the 24<sup>th</sup>. You will receive your bill on or around the first of each month. Payment is due on or before the 20<sup>th</sup> of each month. If not paid by the 20<sup>th</sup>, a 10% penalty will be added to the current amount due.

**For Office Use Only**

Account Number \_\_\_\_\_

Deposit Amount/Paid \_\_\_\_\_

Meter Serial # \_\_\_\_\_

Date Service On \_\_\_\_\_

Meter Reading \_\_\_\_\_

Utility Representative \_\_\_\_\_

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Ave SW, Washington, DC, 20250-9410 or call (800) 795-3272 (Voice) or (202) 720-6382 (TDD).