

Water Board Meeting

A meeting of the Beverly Water Board was held on February 06, 2020 and called to order at 6:31 pm by Mayor/Chairman Andy Burns. Those present were Board Members David Simmons and Kenny Weese, Chief Water Plant Operator Cory Weese and Town Clerk/Secretary Robin Wilson. Visitors included Sewer Board Members David Sturdivant and Donnie Pritt, Waste Water Operator Jarrod Phillips, Utility Clerk Mellanie Bennett, Council Member Debbie Bennett, Jack McIntosh with WVRAP, Randall Lewis and Eric Coberly with EL Robinson.

Minutes – The minutes were emailed to the members prior to the meeting for their review. The minutes were motioned to approve by Kenny Weese while David Simmons seconded and the motion carried.

Old Business

Rate Increase – Jack McIntosh with WVRAP handed out copies of the water Evaluation that Mary Hutson put together from the information she gathered. This showed a needed increase of 40% to get to 1.05 of debt coverage for bonds and meeting the general expenses. This covers the 2.5% debt reserve and 12.5% Capitol Improvement Account that is required by Senate Bill 234 to be held in account for O&M. The members discussed increasing the rate increase to bring the debt coverage up to 1.15 that is required by most to meet debt coverages. Jack will have Mary redo the Evaluation sheet and email it to the clerk to see what this increase would be. David Simmons thinks they need the rate increase immediately and motions to have the town attorney draw up an ordinance for the rate increase to be started as soon as possible. Kenny Weese seconded and the motion carried.

Disposal of Metal Steps – No bids were received on the metal steps. Kenny Weese motioned to let Mr. Whetsel take the metal steps. David Simmons seconded. Motion carried.

New Business

Employee Cell Phones – The cell phones from AT&T are running \$300 per month with Bill Knapp and Robin Wilson being the only employees using them at this time. Most employees are using their personal cell phones that now offer unlimited minutes, and they no longer want to use the town cell phones. Kenny Weese motions to do away with the employee cell phones. David Simmons seconded and motion carried.

Operator Class Approvals – Heather Somers was told last fall she could attend the next Class III course and one is scheduled in Beckley March 9-13. David Simmons motioned for her to attend while Kenny Weese seconded. Motion carried.

Bob Johnson attended a class and submitted paperwork for travel & meal reimbursement without the board's approval. The question is whether this covers for part time employees also. The mayor read the Employee Handbook that stated training courses must be job related and must be approved in advance. Sometimes there are meetings that happen short notice before the next meeting. In this instance, the mayor needs to know beforehand.

With that, there is a one-day class in Elkins in March on a Wednesday, the 4th on Phosphates that Bob Whetsel, Bob Johnson and Heather Somers would like to attend. David Simmons motioned for them to go. Kenny Weese seconded. Motion carried.

Chief Operator Reports

Cory Weese submitted his Chief Operator report and a copy of the report is attached.

Cory received an email from the State on another grant he is applying for in the amount of \$49,000 for equipment.

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Accountability

Sept Rate 1 = 7.12% loss

Rate 2 = 3.65% loss (line Ext)

Cory stated the blowoffs are supposed to be metered to help with accountability and that could get expensive. He doesn't have a quote on them yet, but should by the next meeting. By tying in some of the dead-end lines, it will help on not needing as many blowoffs and help to circulate the water.

Leak Adjustments

The leak adjustments were presented for February:

- 1.) M. Powers – David Simmons motioned to grant the leak adjustment. Kenny Weese seconded. Motion carried.

Kenny Weese asked if the leak adjustment rate could be increased along with the rate increase. The clerk will check into this.

Financial Statements

February financial statements were reviewed. There were no questions on them. The mayor explained money slated for the \$10,000 plant addition upgrades to the inside had not been transferred to date, but the time was getting near.

Invoices

Kenny Weese motioned for approval of the February invoices to be paid. David Simmons seconded and it carried.

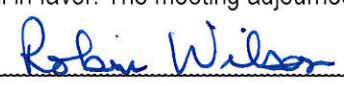
Updates and Information

There is a breakdown on the running cost to date for the inside of the addition. Hope to finish the plumbing tie in and electrical downstairs. The flooring is down and the mayor urges everyone to go down and take a look.

Adjournment

Kenny Weese motioned to adjourn with David Simmons seconding. All in favor. The meeting adjourned at 10:02 pm.


Andy Burns, Mayor/Chairperson


Robin Wilson, Clerk/Secretary

FEB
Water Plant Monthly Report 2019

1. Received an approved go ahead from WV DHHR on grant.
2. Monthly sampling
3. Greased High Service pumps
4. Visit from HACH sales rep Teri Merrifield
5. Visit from Regional Health Department Craig Cobb
6. Got belts for air compressor
7. Done online tier 2 homeland security chemical registration