

A meeting of the Beverly Sewer Board was called to order at 6:31 pm by Mayor/Chairperson Andy Burns. Those present were: Board Members Donnie Pritt and David Sturdivant, Chief Waste Water Operator Jarrod Phillips and Utilities Clerk Mellanie Dilley. Visitors included Water Board Members Kenny Weese and David Simmons.

Visitors- EL Robinson

Minutes

The minutes were emailed to all members to review prior to the meeting. David Sturdivant motioned to accept the minutes. Donnie Pritt seconded , motion carried .At this time the members stated that they would also like to have the Water Board Minutes emailed to them as well.

Old Business

After the Smoke Testing was complete there were 111 Violations. Letters have been sent to the customer. Work orders were done to see if the violations had been corrected. Some have been corrected while others have not. Jarrod and Mellanie will get together to discuss who will receive the second letter and the violations who we feel we will have to correct. We will need to smoke again to find the violations the guys could not locate. We have our own smoker.

El Robinson is very pleased with the way the Smoke Testing has been handled. They also need the go ahead for the following: Pump Stations, Dodson Run and Beverly Hills. They also let Jeff Brady second in command for the SRF Program what was going on. The Waste Water Plant will need a substantial upgrade if everything is working out in the system it cannot handle it. Donnie Pritt made a motion to let EL Robinson get the cost of the next projects. Seconded by David Sturdivant, motion carried.

Plant upgrade-substation - Expansion and growth. We need to get a conversation started going on how far we are planning to too expand and if we plan on expanding later down the road. It was discussed expanding to the bridge, and punching across the road at Armstrong to Scotts La

The railroad tracks should be in this area in two years.

Mayor Burns called about the carport that was ordered in February it was a special order. They have been waiting to get a full load before they ship it out. He spoke to Victoria she said she would put a rush on it. The board wondered if they could change the order since it had not been shipped yet ? They would like to get a standard size so they would have extra room for storage.

Donnie Pritt made a motion to pay the full time employees a one-time stipend of \$ 200.00 and the part time employees a one-time stipend of \$100.00 motion was seconded by David Sturdivant. Motion carried.

New Business

Jarrod Phillips was introduced as the new Chief Operator at the Waste Water Treatment Plant

Chief Operator Report

Jarrold Phillips submitted his Chief Operators Report for November 2019. A copy is attached to the minutes. Things have been very busy at the plant.

Leak Adjustments

- 1.) L. Owens- Donnie Pritt made a motion to approve with David Sturdivant seconding, motion carried.
- 2.) H. Cogger- Donnie Pritt made a motion to approve with David Sturdivant seconding, motion carried.

Invoices

Donnie Pritt made a motion to pay the November invoices submitted, David Sturdivant seconded, motion carried.

Adjournment

David Sturdivant made a motion to adjourn with Donnie Pritt seconding, motion carried. The meeting adjourned at 7:45 pm.

Andy Burns, Mayor/ Chairperson

Robin Wilson
Melanie Dille, Utilities Clerk / ^{Town} Secretary
Robin Wilson

BEVERLY UTILITIES DEPARTMENT

WATER PLANT

304 636 5378

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

FAX 304 637 2104

WASTEWATER PLANT

304 636 7815

December 2019

Chief Operator Report

1. Cleaned Flume and Contac Chamber
2. Greased Rotors
3. #1 Lift Station went back down
4. Bar Screen froze up
5. Ordered Milwaukee Pump (13th)
6. Jim Johnson with Rural Water came and helped with the monthly reports
7. Called DEP about monthly reporting
8. Pulled Pumps at #1 and #4 Lift Stations
9. Hauled three loads of Sludge to Weston
10. Plant Maintenance and Up Keep