

Water Board Meeting

September 12, 2019

A meeting of the Beverly Water Board was called to order at 7:48 pm by Vice Chairperson, David Simmons. Mayor Andy Burns was absent. Those present were Board Member Kenny Weese, Chief Water Plant Operator Cory Weese and Clerk Robin Wilson. Visitors included Sewer Board Members David Sturdivant and Donnie Pritt, Waste Water Operator Jarrod Phillips, and Utility Clerk Mellanie Dille. David Simmons stated the meeting was being recorded.

Minutes – The minutes from both the 8/08 regular meeting & 8/26 special meeting were emailed to the members. Kenny Weese motioned to approve the minutes from both meetings. David Simmons seconded. Motion carried.

Old Business

Bibey Construction Estimate – Plant Addition – Mr. Bibey will need to see the clerk to complete paperwork and provide a copy of his insurance for the project. The first draw was transferred and funds will be available on Friday, Sept. 20th. David Sturdivant has volunteered his services to assist with the inside wiring. A meeting will be scheduled next week at the plant to go over plans with Mr. Bibey.

New Business

OIT Help Wanted Ad – Kenny Weese motioned to run the ad for OIT position from 9/16 – 9/21/19 with applications being received by 4pm on 9/25/19. David Simmons seconded, motion carried. A Personnel Committee meeting will be held on 9/25/19 @ 6:00 pm to review all applications and schedule interviews at that time.

Approval of OIT Hours – Board members signed off on water OIT hours for Jarrod Phillips reported for Aug. 2019.

Rate Increase – Kenny Weese would like to follow up with Mary Hutson to discuss how to go about starting the process of implementing a water rate increase. Council will need to adopt an ordinance to increase rates and it has to be published in the paper and go to the PSC for approval. It's a long and lengthy process. Kenny Weese motioned to have this brought up to Council at the September 23rd meeting for them to consider adopting an ordinance to increase water rates. David Simmons seconded. Motion carried.

Water Tank Painting – Cory Weese hasn't received a quote from Bobby Snelson to date. He stated if it's under \$25,000, it won't have to go out for bid. The north tank can hold off until next summer, since it's almost too late in the year. The north tank has to be painted within the next 5 years and the south tank within the next 10 years, per the last inspection.

Chief Operator Reports

Cory Weese submitted his Chief Operator Report and a copy is attached. The sodium permanganate is plumbed in and Kenny Weese thinks it is helping. Cory stated he's feeding twice as much as he thought, but it may back off in the winter. It seems to have cut down on the backwash, as he's getting 17 hours on filter runs. Phosphate use has been cut in half also, and it's helping with turbidity.

There is a class in Morgantown Oct 22, 2019 that Cory and Heather would like to attend for credit hours. The clerk pointed out these need approval from the board and need to be on the agenda for the next meeting to be voted on.

Accountability

July Rate 1 = 7.09% loss

Rate 2 = -3.89% loss (line Ext) Peebles in screen were cleaned out

Leak Adjustments

The leak adjustments were presented for August:

- 1.) J Lewis – Kenny Weese motioned to approve with David Simmons seconding, motion carried.
- 2.) M Taylor – Adjustment was not approved. Not enough evidence of justifiable leak.

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- 3.) M Metz – Kenny Weese motioned to approve with David Simmons seconding, motion carried.
- 4.) S Thompson – Kenny Weese motioned to approve with David Simmons seconding, motion carried.
- 5.) M Powers – Kenny Weese motioned to approve with David Simmons seconding, motion carried.
- 6.) C Elbon – Kenny Weese motioned to approve with David Simmons seconding, motion carried.

Financial Statements

August financial statements were reviewed. There were no questions on them.

Invoices

David Simmons motioned for approval of the August invoices being paid. Kenny Weese questioned why there needed to be another hammer drill purchased when one was just bought not long ago. Cory Weese stated he was having a hard time getting tools to be brought to the plant for him to use, as most are kept at the sewer plant and not in the vehicles for easy access. After discussion, Kenny Weese seconded the motion and it carried.

Updates and Information

The meter testing for the year is caught up and finished.

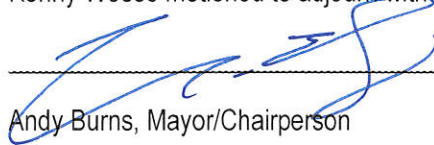
The hydrant/line flushing is completed.

Road repairs have not been done to the south tank.


The CUSI Customer Web Portal may be up and running by the next meeting and customers will be able to pay their water and sewer statements on line with a debit or credit card. There are still adjustments being made to the program and the office may be closed an hour or two while training is taking place.

Adjournment

Kenny Weese motioned to adjourn with David Simmons seconding. All in favor. The meeting adjourned at 9:02 pm.



Andy Burns, Mayor/Chairperson



Robin Wilson, Clerk/Secretary

Water Plant Monthly Report September 2019

1. Made work schedule for the following months
2. Monthly Reports
3. Ordered Chemicals from Phoenix Solutions
4. Daily Sampling and Testing
5. Monthly Sampling
6. Continually monitor water
7. Hydrant Flushing
8. Backwash Ponds pumped out
9. Class on October 22nd, 2019 in MUB
10. 2" Water line leak
11. Ordered replacement parts for line repair