

Sewer Board Meeting

September 12, 2019

A meeting of the Beverly Sewer Board was called to order at 6:31 pm by Vice Chairperson David Sturdivant. Mayor Andy Burns was absent. Those present were Board Member Donnie Pritt, Chief Waste Water Operator Dave Harris and Clerk Robin Wilson. Visitors included Water Board Members David Simmons and Kenny Weese, Waste Water Operator Jarrod Phillips, Utility Clerk Mellanie Dilley and Randall Lewis with E.L. Robinson.

Minutes – The minutes were emailed to all members. Donnie Pritt motioned to accept the minutes after a correction on 8", not 8' was made. David Sturdivant seconded, motion carried.

Old Business

EL Robinson Update – Randall Lewis reported on the smoke testing over the last 5-6 weeks along with continuing manhole inspections. He presented a chart with names, house #'s, and photo #'s that correspond with the maps and gave a code of a violation found. A quick tally showed 60 lateral (cleanout) caps missing, 11 laterals (customer) with cracks or leaks, and 3 cross connections with storm drains. The system is not horrible from that stand point. With 230 manholes inspected so far, they may find more problems with camera work and the manholes may be a bigger problem. The map is a working document and they are still adding manhole information. They are checking the bolted lids now and ones that were not found or paved over. They will combine this information and get it to us when it is completed. Dave Harris asked when it's done, can we get a sample letter to get out to the customers with violations and work on getting the small problems fixed before winter sets in. Mr. Lewis stated the final report will have all that information on it and they will get it to us as soon as it's completed. It will be up to the customer to repair the cracked laterals and we would inspect to make sure it's done. Progress is being made and they are isolating where camera work needs to be completed.

David Sturdivant and David Simmons attended the meeting at Mill Creek on their sewer problem and were told they have no plans to bring their sewage to Beverly. They are putting in Bio Domes to correct the problems they have.

The mayor wants to consider a sewer main line extension to the burnt bridge and across the road to Scott Lake.

P3 Quote – Cameras at Sewer Plant Gate – Dave Harris found a piece of angle iron and started on a bracket to mount the camera. He has the 1st bend in it.

Sludge Return Pump – The pump is in the shop now and may be back tomorrow, 9/13/19, or early next week. The estimate is higher than originally given due to the propeller being almost gone, which added \$1,526.00 to the cost of the repair. This is the primary pump and needs back in ASAP.

New Business

OIT Position – Help Wanted Ad – Donnie Pritt motioned to run an ad for OIT position from 9/16 – 9/21/19 with applications being received by 4pm on 9/25/19. David Sturdivant seconded, motion carried. A Personnel Committee meeting will then be held on 9/25/19 @ 6:00 pm to review all applications and schedule interviews at that time. Dave Harris suggested the ideal candidate have mechanical and mathematical abilities. A test may be given at interviews.

Approval of OIT Hours – Members signed off on Jarrod Phillips OIT hours in water for month of August 2019.

Chief Operator Reports

Dave Harris submitted his Chief Operator Reports for August 2019. A copy is attached to the minutes. The canopy should be on the next truck out this way, the company wanted to delivery & set up over Labor Day and Mr. Harris told them that was not a good time and they had to reschedule.

Bob Shockey's field is being limed and our agreement is to cover ½ of the cost on the lime. It's \$6.95 a ton and may take 140-160 ton. Dave Harris would like to help out and pay a little more on it. His field is one of the larger fields we have to haul sludge to and it's much easier and cheaper on us than hauling to Weston.

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Leak Adjustments

- 1.) J Lewis – Donnie Pritt motioned to approve with David Sturdivant seconding, motion carried.
- 2.) M Taylor – Adjustment was not approved. Not enough evidence of justifiable leak.
- 3.) M Metz - Donnie Pritt motioned to approve with David Sturdivant seconding, motion carried.
- 4.) S Thompson - Donnie Pritt motioned to approve with David Sturdivant seconding, motion carried.
- 5.) M Powers - Donnie Pritt motioned to approve with David Sturdivant seconding, motion carried.

Financial Statements

The checking balance was up slightly from last month.

Invoices

Donnie Pritt motioned to pay the August invoices submitted, David Sturdivant 2nd, motion carried.

Updates and Information

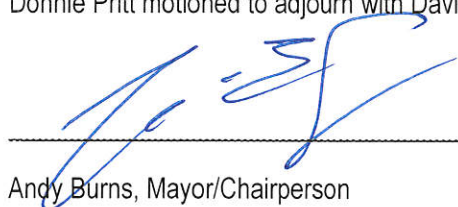
Smoke testing of sewer lines is completed.

The CUSI Customer Web Portal may be up and running by the next meeting and customers will be able to pay their sewer and water statements on line with a debit or credit card. There are still adjustments being made to the program and the office may be closed an hour or two while training is taking place.

Donnie Pritt asked about getting a map for the wall and it's believed that E.L. Robinson will have something done for the sewer lines that will show all the manhole, laterals, etc. It will be nice to have this for future reference.

Adjournment

Donnie Pritt motioned to adjourn with David Sturdivant seconding, all in favor. The meeting adjourned at 7:45 pm.



Andy Burns, Mayor/Chairperson



Robin Wilson, Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

WATER PLANT

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5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

FAX 304 637 2104

WASTEWATER PLANT

304 636 7815

Sept 2019

Chief Operator Report

1. Daily Operations
2. Monthly Sampling
3. Mow grass on the Heckel property
4. Start Monthly Reports
5. Hauled twenty loads of Sludge to Shockey's
6. Clean Flume and Contac Chamber
7. Start working on water line at the plant
8. Drain and clean North and South Clarifiers
9. Clean out Gritt Chamber
10. Plant Maintenance and up keep