

Sewer Board Meeting

October 10, 2019

A meeting of the Beverly Sewer Board was called to order at 6:40 pm by Chairman Andy Burns. Those present were Board Member David Sturdivant and Donnie Pritt, Chief Waste Water Operator Dave Harris and Clerk Robin Wilson. Visitors included Water Board Members David Simmons and Kenny Weese, Waste Water Operator Jarrod Phillips, Randall Lewis and Eric Coberly with E.L. Robinson.

Minutes – The minutes were emailed to all members to review prior to the meeting. Donnie Pritt motioned to accept the minutes. David Sturdivant seconded, motion carried.

Old Business

EL Robinson Update – Randall Lewis reported that smoke testing violations and picture files were hand delivered and emailed to the clerk. A blank letter was included to send to customers. Dave Harris will start working on it next week, starting on caps. We will need to look at our ordinance and tariff to see if we can charge for amount of rainfall entering the system by measuring the square footage of roof surface if a customer refuses to correct a violation of downspout entering the system. If nothing exists, then it will need to be modified to accommodate this. They are still compiling data on manhole inspections and hope to have this done shortly. Camera work will start after meeting with Dave to determine areas that need looked at and from notes the workers took while in the system smoke testing..

HPDS plans to do their upgrade. They had originally planned a 4 million dollar upgrade in March, then switched and are now looking at Bio Domes but is still a 4 million dollar project. EL Robinson reviewed 24 months of their infiltration and they have a bigger problem than we do. Making a connection with them would not be a big deal; the problem would be accounting for that flow, getting it to the plant and the domino effect. It is a little scary, but it is doable.

For our project, after all data is gathered is when everyone will sit down and figure where to fix and what needs fixed to get the biggest bang for the buck. The plant will need to look ahead and plan for future growth and expansion, and have a safety factor. There are hopes of expansions on Scotts Lake, Kings Run Rd and such. The town is trying to purchase the property beside the plant in case the time comes to expand the plant. Some funding sources may allow the sewer project to purchase a portion of this property from the town for an expansion. It would have to be looked at.

P3 Quote – Cameras at Sewer Plant Gate – Dave Harris needs to finish the bracket, just hasn't had the time. Mayor Burns asked that he try to get it finished and done.

New Business

OIT Position – Matthew Metz was hired effective Oct. 1st, 2019. Dave Harris is very pleased with him.

Approval of OIT Hours – Members signed off on Jarrod Phillips OIT hours in water for month of Sept. 2019. Matthew Metz hours will be submitted next meeting. The clerk will make copies of time sheets and submit to the board members for approval.

Dave Harris suggests considering a sewer increase prior to the project to lessen the bite of the increase that will come when the big project comes about. We have to find out who can point us in the direction to start the process. Steptoe and Johnson may be able to assist. Cory spoke with them at Snowshoe during the Rural Water Conference.

Chief Operator Reports

Dave Harris submitted his Chief Operator Reports for September 2019. A copy is attached to the minutes.

Leak Adjustments

- 1.) J Markley – David Sturdivant motioned to approve with Donnie Pritt seconding, motion carried.
- 2.) R Arbogast – David Sturdivant motioned to approve with Donnie Pritt seconding, motion carried.

Sewer Board Meeting

October 10, 2019

Financial Statements

Financial statements were reviewed. Even with quarterly insurances being paid, there was a slight gain on income.

Invoices

Donnie Pritt motioned to pay the September invoices submitted, David Sturdivant 2nd, motion carried.

Updates and Information

The CUSI portal is complete and ready to accept customer payments. There will be a statement on the customers billing cards this coming cycle and Mellanie can take payments in the office at this time.

The November sewer board meeting will be on Tuesday, November 5, 2019 at 6:30 pm to meet on the same day as the water board so there are not 2 different meetings being held during the month.

Adjournment

Donnie Pritt motioned to adjourn with David Sturdivant seconding, all in favor. The meeting adjourned at 8:22 pm.



Andy Burns, Mayor/Chairperson



Robin Wilson, Clerk/Secretary

BEVERLY UTILITIES DEPARTMENT

WATER PLANT

304 636 5378

5 Walnut Street

BEVERLY, WV 26253

TOWN HALL 304 636 5360

FAX 304 637 2104

WASTEWATER PLANT

304 636 7815

October 2019

Chief Operator Report

1. Finish up water line at the Sewer Plant
2. New OIT Matt Metz started working
3. Monthly Samples
4. Hauled thirty five loads of Sludge to Bob Shockey's
5. Mow Grass
6. Monthly sample for Phosphorus
7. Make new parking area
8. Monthly Reports
9. Install new bracket for security camera
10. Haul a load of Junk to Weston
11. Got Tools for the truck at the Sewer Plant
12. Plant Maintenance and Up Keep