

# Water Board Meeting

June 13, 2019

A meeting of the Beverly Water Board was called to order at 6:30 pm by Mayor Cindy Karelis. Those present were Board Members Kenny Weese and David Simmons, Chief Water Plant Operator Cory Weese, Clerk Robin Wilson. Visitors included Troy Ware. The mayor stated the meeting was being recorded.

Troy Ware asked why the boards were not meeting together and the mayor explained the sewer board meeting was postponed due to Donnie Pritt being out of town, but normally they'd be held on the same day, just at different times.

**Public Hearing for the Source Water Protection Plan** – The plan, overseen by the WVBPH, started in 2016 and is due again by July 1<sup>st</sup>. The 1<sup>st</sup> plan was completed by Tetra Tech, Inc. and Cory Weese has been updating it with current personnel and Armstrong improvements. It will be updated every 3 years to show what has been done and what plans are being taken to protect our drinking water source, the Tygart Valley River. If an event were to occur upstream, the plant would have to stop pumping and we would then purchase water from Huttonsville PSD. We currently have 2.5 days of finished water storages and no raw water storage. Huttonsville has a large damn at the head of Elk Water with plenty of water. The location of the intakes in the river is classified information and boats going down the river go over top of them and don't know they are even there. The Source Water Protection Grant that Cory was awarded would help get equipment for early detection of contaminates in the river. Cory stated we hadn't received an official letter yet on the \$48,000 grant and believed the state is out of money. The clerk will email the meeting agenda and affidavit of publication to Cory so he can complete the plan and get it out by July 1<sup>st</sup>.

**Minutes** – The minutes were emailed to all members. A correction was made to the minutes in the Chief Operator Report section. From the 3<sup>rd</sup> line of the report, it should read "got about 3 feet of sand", not inches. David Simmons motioned to approve the minutes from May 16, 2019 with the correction. Kenny Weese seconded. AIF.

## Old Business

**2019 – 2020 Water Budget** – The clerk emailed the budgets along with 2018 – 2019 for comparison and the actuals showing the revenue and expenditures. Cory Weese feels the backwash usage is down due to the change in the chemical use and no longer using chlorine. The Health Dept. informed Cory the north water tank will need painted within the next 5 years, inside and out. Workmen's Comp has decreased due to no claims. PSC dues increased due to sales increased. Sales increase when customer base increase and discussion took place on a rate increase. Kenny Weese motioned to accept the budget with David ~~Sturdivant~~ <sup>Simmons</sup> seconded. AIF

**Hydrant / Line Flushing** – Burtis hasn't been back to assist with the line flushing. The Health Dept. suggests twice a year and Cory projects it will be completed in the fall. It's a very aggressive plan. The phosphate coats the lines but the scaling will build up. The mayor asked Cory to check with the Health Dept. to see if flushing of the lines is recommended or required. Allen Hawkins has been weed eating all the hydrants when weather allows.

**Personnel Committee** – Reviews were delayed by Council vote. The mayor passed out a page from the employee manual that states all performance evaluations will be held in June and it's been said that council and personnel had broken the policy manual. The mayor requested another meeting with council to try and get the evaluations done as promised and nothing had come up to date. The question had also been asked if the mayor was the supervisor. Troy Ware spoke out and said "that is incorrect; the board is the supervisor, according to the ordinance". He asked the mayor what was her title? The mayor stated he was out of order and was not allowed to call out during the meeting. He continued to ask her if she was a supervisor. She again asked him to stop calling out. He asked if she was going to throw him out and the clerk stated that she may. The clerk stated the mayor is the supervisor and that Mr. Ware was out of order. He stated the mayor was not hired for that position and continued to battle back and forth with the mayor and the clerk, stating the board is the supervisor. He stated he was not leaving and the clerk shouldn't be signing stuff, she is just an employee. Mr. Ware continued to call out during the meeting. The clerk pointed out that the both the mayor and clerk have signed payroll for years and she was not calling a board member every time an employee put in a leave form. The clerk asked the mayor to move forward with other business.

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## New Business

**PSC Report Due Sept** – The 2019 PSC reports are due by Oct 31, 2019 and David Shriver emailed the clerk inquiring if the board was interested in Tetrick & Bartlett prepare the report again so he could get them scheduled early in the fall. They have completed the reports in past years and have done a thorough job. David Simmons motioned to have Tetrick & Bartlett complete the PSC Report. Kenny Weese seconded. AIF

## Chief Operator Reports

Cory Weese submitted his Chief Operator Report which contained plant upkeep; monthly reports; daily-monthly-quarterly sampling; He stated if registered for the Snowshoe Conference reservations before July 1<sup>st</sup>, it would be \$150, but it \$187 after July 1<sup>st</sup>. He didn't get it on the agenda to be voted on. Bob Johnson would like to attend to assist in getting some of his hours. There are 12 hours of classes being offered. The conference runs Sunday through Tuesday and Heather Somers and Bob Whetzel are available to work the plant. Kenny Weese and David Simmons agree both Cory and BJ should attend the full conference from Sunday through Tuesday and be allowed to stay at Snowshoe in separate rooms. This will be put on the next agenda for official approval.

## Accountability

Accountability was lower in May with 5.31% overall and only 0.74% on the Line Extension. This is super!

## Leak Adjustments

There was one leak adjustment submitted in during the month of May:

- 1.) Ray Canfield – David Simmons motioned to approve, Kenny Weese 2<sup>nd</sup>, AIF

## Financial Statements

Financial statements were reviewed. There were no questions on them.

## Invoices

David Simmons motioned to approve the May invoices to be paid. Kenny Weese seconded. AIF

## Updates and Information

Council approved for the clerk to transfer funds electronically from the Water account back to the Sewer and Town accounts now that the State is directly depositing all payments they issue into the water banking account for all payments issued, which include the town's Public Utilities Taxes and sewer's portion of the St. Police utility billing.

Bill Annon, our Code Enforcement Officer attended FEMA Training and learned there are storage buildings down on Crawford street that will need to be raised and have flow through vents installed. He will be contacting the owner.

The town dump truck sold for \$6,150. The town may need to purchase one in the future.


The Beverly Heritage Center is the new location of the Randolph County Visitors & Convention Bureau.

The DOH announced the side streets will be paved in July and Bill Knapp is working with them to order manhole risers and water valve boxes that will need raised.

## Adjournment

Kenny Weese motioned to adjourn with David Simmons seconded. All in favor. The meeting adjourned at 7:54 pm.

  
Andy Burns, Mayor/Chairperson

  
Robin Wilson, Town Clerk