

# Sewer Board Meeting

August 8, 2019

A meeting of the Beverly Sewer Board was called to order at 6:36 pm by Mayor Andy Burns. Those present were Board Members David Sturdivant and Donnie Pritt, Chief Waste Water Operator Dave Harris and Clerk Robin Wilson. Visitors included Water Board Members David Simmons and Kenny Weese and Sewer Plant Operator Jarrod Phillips.

**Minutes** – The minutes were emailed to all members. Donnie Pritt motioned to accept the minutes. David Sturdivant seconded, motion carried.

## Old Business

**EL Robinson Update** – Dave Harris reported a field team will be here on Monday to begin smoke testing and camera work. They are requesting one town employee to go with them. They will be working late, but the employee doesn't need to stay late, only needed as a liaison with the public. Dave asked for Bill to assist the team and Alan to assist Jeff with regular duties. There is a concern with an area approximately 9/10 mile up Files Creek Rd. they will be looking at. The Mayor asked opinions on the possibility of extending sewer from Armstrong to the burnt bridge and the backside of Scotts Lake and if he should approach EL Robinson on adding this now to the upcoming sewer project. Members agree and Dave Harris said it could be an alternate line extension and the line is 8" already.

**P3 Quote – Cameras at Sewer Plant Gate** – Dave Harris said he needs a piece of angle iron to extend for the camera and is waiting to contact him until the mount is taken care of.

**Employee CDL Update** – Alan Hawkins is still studying for his testing.

**Old Truck Bed Update** – The Mayor asked if the 8' truck bed is in the way and Dave Harris said not to get in a hurry, it's covered and stored in the drying bed at the plant.

**Bar Screen Replacement Wipers** – Dave Harris reported that Fed Ex messed up, but they will be here tomorrow.

## New Business

**Sludge Return Pump** – The pump is noisy, indicating the bearing is going out and needs rebuilt now. If we wait, it may require a new pump. It is the primary pump and the cost estimate to rebuild is \$2500 - \$3200. The cost of a new pump is \$7000-\$8000. Donnie Pritt motioned to get the pump rebuilt now. David Sturdivant seconded, motion carried.

**Busy Beaver Charge Account** – The operators have asked to open an account at Busy Beaver since it is conveniently located and carries lots of needed supplies. David Sturdivant motioned to apply for a charge account with Donnie Pritt seconding. Motion carried.

**CUSI Sales Agreement/Customer Web Portal** – The additional cost to implement the online payment portal for water and sewer billing will be \$800 per year, split between departments. Donnie Pritt motioned to accept the CUSI agreement with David Sturdivant seconding. Motion carried.

## Chief Operator Reports

Dave Harris submitted his Chief Operator Reports for July 2019. A copy is attached to the minutes. Mayor Burns asked for input on the hours Jarrod Phillips is putting in at the water plant, and if it is putting Dave in a bind, then Phillips should stay at the sewer plant. Jarrod Phillips is first an operator at the sewer plant and should check with the Chief Operator before he leaves to go to the water plant. The members signed off on OIT hours Jarrod Phillips reported for 7/21/19 – 8/2/19.

Discussion was held on hiring an OIT for both sewer and water positions. This will be on next months agenda.

## Leak Adjustments

- 1.) Jeff Shreve – Donnie Pritt motioned to approved with David Sturdivant seconding, motion carried.

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## Financial Statements

It was noted that the checking balance was down slightly from last month.

## Invoices

David Sturdivant motioned to pay the invoices submitted, Donnie Pritt 2<sup>nd</sup>, motion carried.

## Updates and Information

Mayor Burns asked what utility lines are in the area of the Bailey house in the "S" turn at the Post Office. Need to look at the map for the new lines from the water project and find out. Department of Highways may purchase the house to tear it down and widen the turn and the water line/fire hydrant would need to be moved.

The agreement to have Tetrick & Bartlett complete the PSC Report was signed by the Chairman and Secretary.

Dave Harris asked if the carport building from Shockey couldn't get confirmation of delivery within the next week, could he cancel the order and go with Bodkins at Elkins RV. Board members agreed with this.

## Adjournment

Donnie Pritt motioned to adjourn with David Sturdivant seconding, all in favor. The meeting adjourned at 7:28 pm.



Andy Burns, Mayor/Chairperson - ABSENT

Robin Wilson, Clerk/Secretary

DAVID STURDIVANT, VICE CHAIRMAN

# BEVERLY UTILITIES DEPARTMENT

WATER PLANT

P O BOX 279

WASTEWATER PLANT

304 636 5378

BEVERLY, WV 26253

304 636 7815

TOWN HALL 304 636 5360

August, 2019

FAX 304 637 2104

## Chief Operator Report

1. Daily Operations.
2. Monthly Samples.
3. Smoke Test Lines.
4. Inspect Man Holes.
5. Monthly Reports.
6. Start mowing the Loyd Heckel lot.
7. Hauled sixteen loads of sludge to JM1.
8. Change Rubbers on the Bar Screen.
9. Pulled the Return Pump from the North Clarifier, and sent to Precision Pump to be repaired.
10. Clean out the Grit Chamber.
11. Clean and Lube the Bar Screen.
12. Plant Maintenance and Upkeep.