

# Water Board Meeting

August 8, 2019

A meeting of the Beverly Water Board was called to order at 7:31 pm by Mayor Andy Burns. Those present were Board Members Kenny Weese and David Simmons, Chief Water Plant Operator Cory Weese and Clerk Robin Wilson. Visitors included Sewer Board Members David Sturdivant and Donnie Pritt. The mayor stated the meeting was being recorded.

**Minutes** – The minutes were emailed to all members. David Simmons stated corrections needed made last names in 2 places replacing Sturdivant with Simmons and to change David Sturdivant to Kenny Weese in the 2<sup>nd</sup> line of the first paragraph under New Business. With those corrections, Kenny Weese motioned to approve the minutes from July 11, 2019. David Simmons seconded. Motion carried.

## Old Business

**Snowshoe Conference** – The conference is the week of August 19<sup>th</sup> and Cory Weese and Bob Johnson will be attending while Heather Sommers and Bob Whetzell will be covering shifts at the plant.

**Old Pump Building / Roof** – The building was made to set a pump in and can't really use it for anything else, but it would be a waste of money to heat it to keep pumps from freezing. Kenny Weese motioned to put the building on hold for now and David Simmons seconded. Motion carried.

**Road Repairs to South Tank** - Cory hasn't talked to the maintenance workers on any progress. The Mayor thought it was done, but maintenance hasn't had a chance to do anything yet.

**Class III Operator Class** – Cory Weese drove to the class on Monday & Tuesday, and then stayed Wednesday & Thursday. He passed the test that was given on Friday of that week. He met some contacts for grants.

**Plant Addition** – There were no bids received on the water plant addition. Kenny Weese said to open the bids back up and run another ad for 8/12 – 8/19 and then call another meeting if a bid is received in that time.

**River Intake Cleaning** – Neil Smith Backhoe Service did a great job cleaning out the intakes.

**Keys to Plant/Tanks/Gates** – It was voted last month to have 3 doors rekeyed, however the locks can't be rekeyed. New locks are \$60 each.

**Meter Testing** – All the large meters are tested and most of the 1" meters are done. Heather tested 27 meters, of which 2 failed and Cory repaired them. They were not registering at all and we were losing money on these. Cory asked if the maintenance crew could pull meter to be tested and replace with new/tested meter and move on. It takes additional time to go back and put the same meter back in after testing. It would be easier for Mellanie Dilley to change the information in the computer versus maintenance doing double work. All agree this would save time.

**Hydrant/Line Flushing** – The 1<sup>st</sup> round will be done on Aug. 27<sup>th</sup> & 28<sup>th</sup> with the 2<sup>nd</sup> round taking place Sept. 3<sup>rd</sup> & 4<sup>th</sup>. After the school parking lot was sprayed down, there were a lot of calls of brown water. Burtis McCarty is coming to assist and the water operators will be making sure the tanks are full.

Cory Weese mentioned he would like to start feeding Sodium Permanganate to help with the smell of water. One drum should last a year and the cost would be approximately \$750. He would need a new stenner pump to keep from overfeeding. The pumps he has now won't work.

## New Business

**Open Bids for Plant Addition** – There were no bids received. An ad will be place to open the bid process back up from 8/12/19 – 8/19/19 and call another meeting at that time.

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**Approval of OIT Hours** – Board members signed off on OIT hours for Jarrod Phillips reported for 7/21/19 – 8/2/19.

**Busy Beaver Charge Account** – The operators have asked to open an account at Busy Beaver since it is conveniently located and carries lots of needed supplies. Kenny Weese motioned to apply for a charge account with David Simmons seconding. Motion carried.

**CUSI Sales Agreement/Customer Web Portal** – The additional cost to implement the online payment portal for water and sewer billing will be \$800 per year, split between departments. David Simmons motioned to accept the CUSI agreement with Kenny Weese seconding. Motion carried.

**6 Water Policies Updated / Added** – The following policies were reviewed and need to be updated to suit Beverly's needs. Leak Detection Policy; Hydrant Flushing Policy; Valve Exercising Policy; Water Meter Replacement Policy; Water Rationing Policy and Drought Contingency Policy. Cory hasn't had a chance to read through them yet. Robin noticed there are places that need changed and this can easily be done. She has them saved on her computer.

## Chief Operator Reports

Cory Weese submitted his Chief Operator Report and a copy is attached. He will need a support letter from the mayor for a grant and Mary Hutson is helping with a grant for a presed basin which could hold 600,000 gallons of water, offering a 2 day buffer supply.

## Accountability

July Rate 1 = 9.35% loss

Rate 2 = 4.24% loss (line Ext)

## Leak Adjustments

The leak adjustments were presented for July

1.) J Shreve – Kenny Weese motioned to approve, David Simmons 2<sup>nd</sup>, AIF

## Financial Statements

July financial statements were reviewed. There were no questions on them.

## Invoices

David Simmons motioned for approval of the July invoices being paid. Kenny Weese seconded. AIF

## Updates and Information

Cory Weese stated the water tanks are going to need painted within the next 5 years and will need inspected. Pittsburg Tank Company is one vendor who does this.

Dave Morgan with Midland PSD contacted Cory asking about a test run on getting water to them.

A water rate increase needs to be considered in the future. Mary Hutson could possibly help with that. It it a long process and Cory would need to figure the cost to produce water now. Robin will get him the price of chemicals.

## Adjournment

Kenny Weese motioned to adjourn with David Simmons seconded. All in favor. The meeting adjourned at 9:25 pm.

*David F. Simmons*

*Vice Chairperson (mayor absent)*

Andy Burns, Mayor/Chairperson

*Robin L Wilson*

Robin Wilson, Clerk/Secretary

August

**Water Plant Monthly Report September 2019**

1. Made work schedule for the following months
2. Monthly Reports
3. Ordered Chemicals from Phoenix Solutions
4. Daily Sampling and Testing
5. Monthly Sampling
6. Continually monitor water
7. Started feeding permanganate
8. Calibrated pumps
9. Tested Meters
10. Put motor on valve
11. Hydrant Flushing
12. Backwash Ponds pumped out
13. Snowshoe Conference
14. Class on (October 22<sup>nd</sup>, 2019 in MUB)